

# Guidelines on applying for Registration as a Pharmacy

1. A permit shall be issued in the name of the Pharmacy Owner.
2. In the event of the sale of the business or change of the pharmacist in charge, the permit issued for such business shall terminate, and a new application shall be made to the Pharmacy Council of St. Lucia.
3. Should any of the information with or on the application change, the holder of the permit must report these changes to the Pharmacy Council of St. Lucia within seven (7) days of the said change.
4. At the time of inspection of the premises the pharmacy owner and pharmacist in charge must be present.
5. A planned physical layout of the proposed pharmacy area must be presented.
6. A copy of the pharmacy's certificate of registration from the Registrar of Companies must be presented.
7. You may pay your fees (non-refundable) of **\$ E.C. 525.00** (**\$ US 197.00**) to **Pharmacy Council**, using any one of the methods below:
  1. Draft drawn on a St. Lucian bank
  2. Personal cheque from a St. Lucian Bank
8. Make sure that you print the checklist for registration as a pharmacy and attach it when completed to your application as **the cover page**.